



FY 2026 HUD CoC Program Competition

Local RFP Application Overview

FL-513 Palm Bay/Melbourne/Brevard County CoC

The Local Application Overview is provided for reference only and is not the official application. All applications must be completed and submitted through Cognito Forms by the due date. The online application displays only the questions, sections, and uploads that apply based on the applicant's responses, project type, renewal status, and proposal details. Applicants submitting multiple projects must complete the project proposal section for each project.

Application Flow

The online application is organized around the following general flow, although every applicant may not complete every section.

Section	Description
Organization Details	Basic agency information, eligible entity status, current CoC funding status, victim service provider status, EIN/TIN, UEID, and SAM.gov expiration.
Organization Attachments	Agency-level documents such as incorporation, eligible entity status, good standing, SAM.gov, Code of Conduct, board list, budget, fiscal procedures, audit/review, and Form 990.
Organizational Capacity and Financial Management	Experience managing federal funds, audits or financial reviews, corrective actions, drawdowns, APR timeliness, recapture risk, civil rights/fair housing matters, and relevant project experience.
CoC, Coordinated Entry, and HMIS Participation	CoC membership, HMIS or comparable database participation, participant-level data collection, and Coordinated Entry referral participation.
Existing HUD CoC Grants and Intended Action	For existing CoC-funded projects, identify whether each grant will renew, renew and consolidate, renew and expand, transition, or reallocate.
Project Proposal	Project type, component, project name, start/end dates, geographic coverage, scope, implementation timeline, indirect costs, DV-dedicated status, expansion, consolidation, or transition details.
Population, Housing Capacity, and Services	Households served, subpopulation focus, eligibility categories, capacity, housing model, supportive services, service expectations, partnerships, and NOFO priority responses.
Data and Performance	HMIS data quality, utilization, Coordinated Entry information, projected outcomes, renewal performance, exits, returns, income, retention, and performance improvement plans.
Budget, Match, and Final Certifications	Requested budget line items, match, cost reasonableness, indirect cost method, required uploads, and final submission certifications.

Documents to Prepare

Upload fields may appear at the organization level, project level, or only when a response makes the document applicable.

Agency-level documents

- Articles of Incorporation
- Evidence that the organization has been in operation for at least 2 years
- Evidence of nonprofit or eligible entity status
- Evidence of good standing with the State of Florida
- SAM.gov Entity Registration Summary
- Code of Conduct and Conflict of Interest Policy, if separate
- Board of Directors list and Organizational Chart
- Current Organizational Budget
- Fiscal Control and Accounting Procedures
- Most recent independent financial audit, CPA compilation, or CPA review
- Federal Form 990 or explanation if not required

Project-level documents

- Program rules, house rules, supportive service agreements, occupancy agreements, lease addenda, or other written participant expectations, if applicable
- Written agreements, MOUs, commitment letters, unit commitments, service commitments, in-kind support documentation, match documentation, or leveraged resource documentation, if applicable
- For projects charging indirect costs: NICRA, governmental rate documentation, or written 10% de minimis election/certification, as applicable
- For Transition Grant applications: the most recently awarded HUD project application for the renewal project being transitioned
- For DV-dedicated projects: documentation supporting survivor-centered design, comparable database use, confidentiality procedures, safety partnerships, and VAWA protections, as applicable

Existing CoC Grants: Intended Action

Organizations with existing HUD CoC grants may be asked to select an intended action for each listed grant. The online form may show the current project name, applicant, and grant number.

Action	Description
Renew	Continue the existing eligible renewal project.
Renew and Consolidate	Request renewal while proposing to consolidate eligible renewal grants. The application will ask for consolidation details, including the surviving grant.
Renew and Expand	Request renewal and propose an expansion of eligible project activities, capacity, services, or another eligible component of the project.
Transition	Request a Transition Grant to move an eligible renewal project from its current component to a new eligible component during the one-year transition term.
Reallocate	Indicate that the project, or funds from the project, will be reallocated rather than renewed as currently structured.

Project Proposal Topics

Each project proposal should be prepared to explain what the project will do, who it will serve, how it will operate, what it will cost, and how success will be measured.

Topic	What's Included & What to Prepare
Project basics	Project application type; existing, renewal, expansion, new, transition, or consolidation status; project type/component; project name; start and end dates; readiness to begin operations; geographic coverage in Brevard County; and whether the project will charge indirect costs.
Project scope and timeline	Full project model, proposed activities, implementation timeline, and operating plan.
Population and eligibility	Household types, subpopulation focus, estimated households/persons served, maximum capacity, homeless eligibility categories, and how eligibility will be documented before enrollment.
Housing model and capacity	Units, beds, housing configuration, site/unit readiness, housing standards, and any shared, SRO-style, congregate, or nontraditional housing setup.
Supportive services	Services provided directly or by partners; frequency; written agreements; how services will help participants exit homelessness, increase income, improve stability, and avoid returns to homelessness.
Service participation, project-specific questions, and HUD/NOFO priorities	Assessment of participant needs, individualized service planning, engagement of people with high barriers, connections to treatment/recovery/employment/benefits, participant rules or expectations, service engagement, and coordination with first responders or law enforcement where applicable.
Partnerships and supplemental resources	Partner name, resource type, participant access pathway, frequency, estimated annual value, whether it will be used as match, and supporting documentation.
Performance outcomes	Projected or historical outcomes such as exits to permanent housing or positive destinations, returns to homelessness, income and employment outcomes, housing retention, utilization, and performance improvement plans.
Budget and match	Budget line items, total funding request, minimum match, match narrative, cost reasonableness, average cost per household, funding replacement narrative, and indirect cost documentation if applicable.

Sections That Appear Only When Applicable

Section That May Appear	What it Covers
Transition Grant questions	How the project will fully transition by the end of the one-year term, protect current participants, document eligibility for the new component, comply with HUD requirements, and improve performance or alignment with priorities.
DV-dedicated project questions	How the project safely serves survivors; protects personally identifying information; uses HMIS or a comparable database; applies survivor-centered, trauma-informed, voluntary, confidential, and culturally responsive practices; and addresses safety planning or emergency transfer needs.
HMIS/Data Quality/Utilization/CE	Data quality, timeliness, utilization, Coordinated Entry access and matches, and fields that may be entered by applicants or completed/verified by BHC or HMIS reviewers. Internal scoring fields should not be completed by applicants.
Planning, HMIS, or Coordinated Entry project questions	Questions related to CoC governance, HMIS implementation, system performance reporting, Coordinated Entry access/referral practices, and HUD compliance.
Street Outreach or service-focused questions	Experience or plans to engage people living in places not meant for human habitation and connect them to shelter, treatment, transitional housing, permanent housing, reunification, or other appropriate destinations.

Budget Categories Applicants May See

Budget fields appear based on the selected project type, requested activities, and funding request. Categories may include leased units, leased structures, rental assistance, supportive services, operating, VAWA, HMIS, rural activities if applicable, admin, total CoC Program costs, total funding request, match, and total project budget.

Performance Information to Have Ready

Applicants should be prepared to describe measurable outcomes and explain how the project will improve participant and system performance. Outcomes should focus on participant accomplishments and project results, not only the number of services provided.

- Exits to permanent housing or other positive destinations within 24 months
- Returns to homelessness within 12 and 24 months after exit, and strategies to prevent returns beyond 24 months
- Employment income and earned income outcomes
- Housing retention, utilization, and length of project participation
- How the project will address barriers to stable housing and connect participants to housing, treatment, income, employment, benefits, and other supports
- For projects with weaker historical outcomes, the performance improvement plan and corrective strategies